



FINANCE COMMITTEE MINUTES

3:00 PM October 16, 2023
City Hall – 300 4th Street

Present:

Mayor Scott Korthuis
City Administrator John Williams
Finance Director Anthony Burrows
Accounting Manager Christy Fowler

Councilmembers:

Kyle Strengholt (Chair)
Gerald Kuiken

- 1. The Finance Committee did not review the September 2023 minutes, due to the absence of one council member. They will be reviewed at the November 20th meeting.**
- 2. The Committee reviewed and approved the Payroll for the month of September 2023.**
- 3. The September 2023 Overtime numbers were reviewed.**

The committee reviewed the payroll overtime impacts. The Police Department had a total of 213 hours, which was up from last month's 94 hours. Shift coverage accounted for the majority of the overtime. For the Fire Department, there was a total of 233 hours of overtime, which was a decrease from last month's 277 hours. Shift coverage and some out of class pay accounted for the bulk of the overtime.

4. Sales Tax - YTD Review and Source Breakdown.

Sales Tax revenues year to date show budget to actuals indicated that sales tax receipts were 13.3% or \$335,490 over the projected budget. When year to date 2023 is compared with year-to-date 2022 collections, sales tax revenue reflects a 5.9% overall increase of \$159,331.

5. Council Packet items presented:

- A. Consent: Approval of Payroll and Claims. Approved for review by the full Council.
- B. New Business: Introduction of the 2024 Preliminary Budget and the Mayor's Budget message. The Mayor's Budget priorities were put forth in his message and the 2024 Preliminary Budget introduced to the full Council, which is now under review.
- C. None.

6. Finance Department Informational or Added Items

- A. The Monthly Financial Reports were reviewed in committee. Some basic General Government expenses were questioned by the Mayor. No other issues and no further action at this time.
- B. None.

The meeting was adjourned at 3:52 pm. The next Finance Committee meeting is on November 20, 2023.